**ICCCN 2024 Non-Author Attendee REGISTRATION FORM**

 ***(Non-AUTHOR REGISTRATION******DEADLINE: June 24, 2024***

 **ICCCN 2024 will be held *in Big Island, HI USA* on July 29- 31, 2024**

***PLEASE read* ENTIRE *REG. FORM before you complete the form***!

Complete the form and email or fax it with your payment info (Please type or word process. **"NO" Hand-Written Please)**

***Your First Name:***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***Last Name:***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your Title (Dr/Prof/Mr./Ms./):\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student (check one): Yes:\_\_\_\_\_\_No:\_\_\_\_\_\_\_

Company/Univ.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dept.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State:\_\_\_\_\_\_\_\_\_\_\_\_ Zip/Postal Code:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Country:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Regular Attendee (Conf. Reg. Fee): \_\_\_\_\_IEEE Member (US$1075.00);  \_\_\_\_\_Non-EEE Member (US$1175.00)**

**Full-Time Student (Conf. Reg. Fee):\_\_\_\_\_IEEE Member (US$600.00); \_\_\_\_\_Non-IEEE Member (US$690.00)**

If you are interested in **attending *both* ICCCN 2024 Conference and Workshops**:

**Regular Attendee:  \_\_\_\_\_IEEE Member (US$1350.00); \_\_\_\_\_Non-IEEE Member (US$1450.00)**

 **Full-Time Student: \_\_\_\_\_IEEE Member (US$750.00); \_\_\_\_\_\_Non-IEEE Member (US$840.00)**

**Regular Attendee (Workshop only Reg. Fee):\_\_\_IEEE Member (US$550.00); \_\_\_Non-IEEE Member (US$650.00)**

**Full-Time Student (Workshop only Reg. Fee):\_\_\_IEEE Member (US$175.00); \_\_\_Non-IEEE Member (US$225.00)**

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**Extra** Conf. **Reception** Tickets ($100 each): $ \_\_\_\_\_\_\_\_\_\_\_(for your guest who are not attending conference)

**Extra** Conf. **Banquet** Ticket ($150 each): $ \_\_\_\_\_\_\_\_\_\_\_(for your guest who are not attending conference)

Reg. Fee from above:                                 $ \_\_\_\_\_\_\_\_\_\_\_(Provide your IEEE Membership # if any. **See below**)

**Student conf reg rate includes the conference Reception, but NOT the conference Banquet. Workhop rate is for one day only.**

**An Extra Banquet ticket: $100.00: $ -------------------------- (for student’s conf registration)**

Add **US$250.00** **late fee** after **June 24, 2024:** $ \_\_\_\_\_\_\_\_\_\_

                                 **Total Fees** Enclosed **US$** \_\_\_\_\_\_\_\_\_\_

**Your** Signature (**required**):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your membership: **IEEE:\_\_\_\_\_ or ComSoc:\_\_\_\_\_ (please check one)**

Membership #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (**Required**: ***attach a copy* of your IEEE membership card to your reg. form**)

@@@@@@@@@@ **Preferred Registration and Fee Payment Method @@@@@@@@@@@@@@**

**1. SCAN your reg. form (after you fill in the credit card info and *sign the reg. form)* and save it in a pdf or doc file**

**2. EMAIL the scanned reg. form in PDF or DOC file to** **icccn.register@gmail.com**

**If you wish, you can email a *password protected reg form* (in doc or PDF) and email the *password* in a *separate email*.**

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**Payment Method** (your reg. form/fee payment MUST be **received** by **June 24, 2024**, **not postmarked by if you mail**):

**Credit Card** type (check one): **VISA**\_\_\_\_\_ or **MasterCard**\_\_\_\_\_\_ (**NO Amex**)

**Card Number**: \_ \_ \_ \_ -\_ \_ \_ \_ -\_ \_ \_ \_ - \_ \_ \_ \_ **Exp. Date**: \_ \_**/**\_ \_ \_ \_ (MM/YYYY); **CVV#**: \_ \_ \_

 (**CVV #** is **Card Verification Value** on the back of your card, next to card owner’s signature).

**Card Billing Address: \_\_\_\_\_, \_\_\_\_\_\_\_\_\_, \_\_\_, \_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_**

 ***street #, street name, city, state, zip/postal code, country name is required!!***

**Cardholder Name** (as it appears on your card):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Cardholder Signature (required)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\* SCAN in and email this filled form to: icccn.register@gmail.com** (**PREFERRED Method**) ***or***

 ***FAX*** this form to **+1 913-660-0904** (**secure and dedicated fax line for ICCCN24)** by NO *LATER THAN*

 **June 24, 2024, 11:59pm EST New York, USA time** (or there will a late fee of US$250.00 **after** June 24, 2024).

If you are going to **register by *bank wire transfer* or by *regular post office mail* with a payment check or money**

**order or credit card**, please contact Registration Chair as soon as possible at **icccn.register@gmail.com**for instructions.

*Bank wire transfer (or payment by regular post office mail) must be initiated/wired/mailed at least* ***15 business days*** *prior to the registration deadline as it may take 2 weeks or more, especially from overseas.*

**ICCCN 2024 POLICY:**

**1**. Refund Policy: **NO refund** of reg. fees paid is allowed after **June 24, 2024** (refund request must be received by June 24, 2024.There is a **processing fee of US$250.00** for any refund request.

**2.** **ICCCN2024 Conference and Workshops assume NO responsibility for actions of the authors/attendees or injuries sustained by them during the conference/workshops period and assume NO responsibility in connection with the attendees' participation in the conference/workshops.**

**3. We assume that you have read and agreed to all the terms, conditions, and policies stated above/posted at the ICCCN 2024 website and in this form by registering and submitting your registration form with a credit card or other form of payment to ICCCN 2024 conference.** By signing this Reg. Form and registering for ICCCN 2024, you confirm that you have reviewed and agreed to all ICCCN 2024 conference and workshops Terms of Policy stated in this reg. form, in "Author Information" posted at the ICCCN 2024 website, and in the ICCCN 2024 CFP. **Acceptance of ICCCN policies/terms are *required* to register for the conference/workshops.**

**By submitting your registration form, you acknowledge that: You accept the ICCCN2024 Policy, Terms and Conditions.**

**4.** **Author Registration Transfer**: Transfer of the paid non-author registration fee by any registrant is allowed to another attendee. This transfer request, by email, *must* be received by ICCCN2024 at **icccn.register@gmail.com**by **June 24, 2024,** or there will be a late fee of US$250.00 for transfer processing and handling. One registration fee covers only one person. Registration rate difference will apply depending on the IEEE membership status of the new registrant (transferee). The transfer request will **not be honored after June 27, 2024 (the late fee of $250.00 is required after June 24, 2024).**

**5. [ ] Yes, please send me IEEE Communication Society membership and event promotional materials.**

**6.** ***Do you need an invitation letter for USA entry visa application? \_\_\_Yes \_\_\_No (invitation letters will be issued***

 ***only after your reg. fee is paid)***

 **Please apply your USA entry visa as soon as possible if needed.**

 **The information below should be included with your request** (**in a separate email to icccn.register@gmail.com**)

* Your name as it appears on your passport (and your title: Dr. or Prof. or M. or Ms.).
* Your current job postal mailing address.
* Only registered/paid authors may request a visa support letter.
* If applicable, your EasyChair paper number, title and indicate your paper is a conference or invited or poster or workshop (which workshop) paper.
* Your email address and cellphone number.

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\* All payments MUST be in **U.S. dollars**.

\* **A credit card charge slip/receipt (charge transaction receipt) will be emailed to you after your reg. fee is charged**

 **successfully to the credit card you provided.**

**\*** Each registration is valid for one person only. All who wish to attend the conference/workshop must

 register and pay his/her own reg fee.

\* **If you have any questions on registration, contact the Reg. Chair at icccn.register@gmail.com.**

\* Fulltime Student ID is required for Full-Time Student Rates (***scan or picture of the ID* to email it along with your**

 **reg. form**).

**\* *Workshops are on July 31, 2024.***

\* **Please visit our website regularly for up-to-date program information and related activities at:**

 [**WWW.ICCCN.ORG/ICCCN24/**](http://WWW.ICCCN.ORG/ICCCN24/)

***Please note that the reduced hotel room rates are for only ICCCN 2024 attendees who registered and paid their reg fees (you may lose your hotel reservation if you do not register***

***and pay for ICCCN 24 by June 24, 2024).***